|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Mon** | **Tue** | **Wed** | **Thu** | **Fri** | **Sat** | **Sun** | ***Week commencing:*** |
| **600** |  |  |  |  |  |  |  |  |
| **615** |  |  |  |  |  |  |  |  |
| **630** |  |  |  |  |  |  |  | ***Managers verification:*** |
| **645** |  |  |  |  |  |  |  |  |
| **700** |  |  |  |  |  |  |  | ***Date/Week ended:*** |
| **715** |  |  |  |  |  |  |  |  |
| **730** |  |  |  |  |  |  |  |  |
| **745** |  |  |  |  |  |  |  |  |
| **800** |  |  |  |  |  |  |  | ***Hazards identified:*** |
| **815** |  |  |  |  |  |  |  | ***1. Slips: Wet floor and Wipe your feet warnings in place*** |
| **830** |  |  |  |  |  |  |  | ***2.      Spillages of wet and/or slippery substances*** |
| **845** |  |  |  |  |  |  |  | ***3.  Wet days*** |
| **900** |  |  |  |  |  |  |  | ***4.      Snow & Frost*** |
| **915** |  |  |  |  |  |  |  |  |
| **930** |  |  |  |  |  |  |  |  |
| **945** |  |  |  |  |  |  |  | ***Trips*** |
| **1000** |  |  |  |  |  |  |  | ***1.      Newspaper/Magazine Ties*** |
| **1015** |  |  |  |  |  |  |  | ***2.      Dog-eared mats*** |
| **1030** |  |  |  |  |  |  |  | ***3.      Shopping baskets*** |
| **1045** |  |  |  |  |  |  |  | ***4.      Products being stacked on shelves*** |
| **1100** |  |  |  |  |  |  |  | ***5.      Discarded items*** |
| **1115** |  |  |  |  |  |  |  | ***6.      Damaged floor surfaces*** |
| **1130** |  |  |  |  |  |  |  | ***7.      Damaged forecourt surface*** |
| **1145** |  |  |  |  |  |  |  | ***8.      Damaged car park surface*** |
| **1200** |  |  |  |  |  |  |  |  |
| **1215** |  |  |  |  |  |  |  | ***Staff ID Check*** |
| **1230** |  |  |  |  |  |  |  | ***AB = Anne Bancroft*** |
| **1245** |  |  |  |  |  |  |  | ***CD = David Copperfield*** |
| **1300** |  |  |  |  |  |  |  | ***EF = Eretha Franklin*** |
| **1315** |  |  |  |  |  |  |  | ***GH = Geoff Hurst*** |
| **1330** |  |  |  |  |  |  |  | ***IJ = Ian Jones*** |
| **1345** |  |  |  |  |  |  |  | ***KL = Kathy Lawson*** |
| **1400** |  |  |  |  |  |  |  | ***MN = Margaret Newman*** |
| **1415** |  |  |  |  |  |  |  | ***OP = Ollie Plunket*** |
| **1430** |  |  |  |  |  |  |  | ***QR = Quentin Rogers*** |
| **1445** |  |  |  |  |  |  |  |  |
| **1500** |  |  |  |  |  |  |  |  |
| **1515** |  |  |  |  |  |  |  |  |
| **1530** |  |  |  |  |  |  |  |  |
| **1545** |  |  |  |  |  |  |  |  |
| **1600** |  |  |  |  |  |  |  |  |
| **1615** |  |  |  |  |  |  |  |  |
| **1630** |  |  |  |  |  |  |  |  |
| **1645** |  |  |  |  |  |  |  |  |
| **1700** |  |  |  |  |  |  |  |  |
| **1715** |  |  |  |  |  |  |  |  |
| **1730** |  |  |  |  |  |  |  |  |
| **1745** |  |  |  |  |  |  |  |  |
| **1800** |  |  |  |  |  |  |  |  |
| **1815** |  |  |  |  |  |  |  |  |
| **1830** |  |  |  |  |  |  |  |  |
| **1845** |  |  |  |  |  |  |  |  |
| **1900** |  |  |  |  |  |  |  |  |
| **1915** |  |  |  |  |  |  |  |  |
| **1930** |  |  |  |  |  |  |  |  |
| **1945** |  |  |  |  |  |  |  |  |
| **2000** |  |  |  |  |  |  |  |  |
| **2015** |  |  |  |  |  |  |  |  |
| **2030** |  |  |  |  |  |  |  |  |
| **2045** |  |  |  |  |  |  |  |  |
| **2100** |  |  |  |  |  |  |  |  |
| **2115** |  |  |  |  |  |  |  |  |
| **2130** |  |  |  |  |  |  |  |  |
| **2145** |  |  |  |  |  |  |  |  |
| **2200** |  |  |  |  |  |  |  |  |
| **2215** |  |  |  |  |  |  |  |  |
| **2230** |  |  |  |  |  |  |  |  |
| **2245** |  |  |  |  |  |  |  |  |
| **2300** |  |  |  |  |  |  |  |  |