

Media Production Proposal Form - Television

GENERAL	
Title of Production	
Name of Production Company	
Principal Address	
Website	
Telephone	
Employers Reference Number (ERN)	
Details of Broadcaster/Financiers	
Production Base	
Telephone	
Producer(s)	
Director	
Director of Photography	
Line-Producer/Production Manager	
FILMING	
Type of programme <i>(Drama Single/Serial/Series, Factual, Entertainment etc)</i>	
Number of episodes and running time	
Brief Synopsis	
Start and finish of Pre-Production	
Start and finish of Principal Photography	
Number of filming days and/or weeks	
Brief details of proposed location filming	
Details of any overseas filming	
Details of proposed studio work	

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PRODUCTION MEDIA	
<p>Details of ALL filming format(s) to be used</p>	
<p>If using film negative:</p> <ul style="list-style-type: none"> • Which lab will be used? • How frequency will negative processing take place? • How will the negative be transported to the lab? 	
<p>If using a digital format:</p> <ul style="list-style-type: none"> • Please detail or provide copy of full workflow • Will you have a DIT on set? • Details of any facilities company contracted to assist with your workflow (inc post) 	
<p>If using HD tape/disc:</p> <ul style="list-style-type: none"> • How regularly is material going to be duplicated? • Is there any accumulation of material in excess of 5 days? (please detail accumulation and storage arrangements) 	
POST PRODUCTION	
<p>Details of any:</p> <ul style="list-style-type: none"> • special processing: or • editing techniques: or • format change 	

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Estimated duration of post-production schedule	
Details of where Post Production will take place	
Estimated date of delivery (state details of any staggered delivery)	
PRODUCTION PROPERTY	
Miscellaneous Technical Equipment <ul style="list-style-type: none"> • Hired In • Owned 	£ £
Props, Sets & Wardrobe	£
Production Office Contents	£
Action Motor Vehicles	£
Library Stock	£
Production Money	£
Details of any set builds <i>(including reconstruction time and costs)</i>	
Storage and security details at: <ol style="list-style-type: none"> 1) filming location(s); or 2) unit base(s) 	
Other than standing sets are there any items of props or wardrobe with values in excess of GBP25,000?	

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If filming overseas, how will Production Property (camera equipment, props etc) be transported?	
EMPLOYERS LIABILITY	
Estimated total payroll for:	
1) British hires	£
2) US hires (in US)	£
3) US hires (outside US)	£
4) Local hires (exc US)	£
Name of employing entity for:	
1) British hires	
2) US hires	
3) Local hires	
Details of any payroll service company being utilised	
PUBLIC LIABILITY	
Limit of cover required	
Details of any expensive locations and estimated filming days	
Estimated maximum number of crowd, at any one time	

Signed

Date

Name (Please Print)

Position

The parties shall rely on the rights and remedies afforded under the Insurance Act 2015

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